

Principles for pharmacies ordering prescriptions from GP practices.

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PHARMACY

1. The pharmacy should explain the system to patients and their carers, including any changes to the system, along with what the patient/carer should do to ensure smooth running of the system.
2. The patient's written or verbal request shall be accepted by the pharmacy.
3. Pharmacies should check whether the patient requires each individual item. For patients collecting prescriptions from the pharmacy or requiring delivery, a contact should be made 7-10 days before supply/dispensing to confirm requirements.
4. Pharmacies forwarding the patient's request should stamp the "request slip" (right hand side of the FP10) with the pharmacy name, address and telephone number, to enable the GP practice to follow-up any queries.
5. The patient or their representative should confirm that each prescription item is required on dispensing. Any deleted item should be reported back to the Surgery.

GP PRACTICE

1. For medicines requiring closer monitoring, for example warfarin, Methotrexate, Lithium etc, it remains a GP/practice responsibility to ensure that patients are being appropriately monitored.
2. The GP practice should consider keeping records of prescriptions given to pharmacy drivers, to ensure that there is an audit trail.
3. The GP practice should remove any medication from the repeat prescribing screen, that the patient has reported is no longer being taken.